

**Officer Scheme of Delegation
Urgent decisions taken by the Chief Executive**

Paragraph 1.20 of Schedule 6 to Part 3 (Responsibility of Functions) of the Council’s Constitution

Report to the Meeting of the Council to be held on 12 September 2024

The Officer Scheme of Delegation states that the Chief Executive may take an urgent decision in relation to an council function (in consultation with the relevant member) if he/she considers it to be in the best interests of the Council or the inhabitants of the Borough and where he/she does not consider it reasonably practicable to convene a meeting of the Council.

A report detailing the action taken in accordance with the Officer Scheme of Delegation must be submitted to the Council. The table below sets out the details of the action taken:

Matter for decision	Decision taken by	Decision and Alternative Options Considered	Reasons for urgency	Date of decision
Constitution Amendment - Officer Scheme of Delegation (Urgent Council Decision by Chief Executive)	Chief Executive	<p>Decision:</p> <p>That the Officer Scheme of Delegation be amended as follows</p> <p>Limitations on delegations to the Chief Executive, Directors and Divisional Directors, Heads of Service and all other officers</p> <p>2.3 All decisions shall be in accordance with the Council Constitution, the Policy Framework of the Council and any other Policy of the Council which has been approved by Members. Whether or not any decision or action falls within the Policy Framework may, if necessary, be determined by the Council. However, no decision or action shall be taken by any employee if the Monitoring Officer reasonably considers it to be contrary to the Policy Framework or contrary to a Policy approved by Members.</p> <p>(Note: This limitation shall not apply to decisions</p>	In order to safeguard the Council and to ensure the primacy of member decision-making in respect of member approved policies is secured.	16 August 2024

		<p>connected to the Council's emergency response and/or recovery in relation to any matters which deal with civil protection. The emergency response shall be triggered by the Local Resilience Forum declaring a major incident. Decisions connected to emergency response and/or recovery shall follow the limitations on financial delegation arrangements outlined in 2.12 below.)</p>		
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Alternative Options Considered:

None

**Anne-Marie Bond
Chief Executive**

27 August 2024